



private meetings
+
events

PARAMOUNT THEATRE

INFORMATION GUIDE

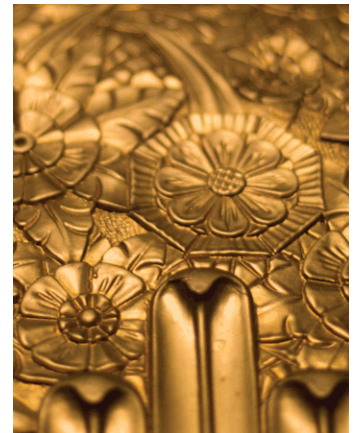


PARAMOUNT
THEATRE



MISSION STATEMENT

Our mission is to provide unique and memorable experiences for our internal and external clients while applying new procedures, developing vendor partnerships and encouraging unique collaborative opportunities.



CUSTOMIZE YOUR NEXT EVENT!

For more information on our meeting spaces, please email meetingevents@teamkse.com or call **303.405.1245**.

THEATRE SPACES

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PARAMOUNT THEATRE

MAXIMUM CAPACITY: 1,950 people

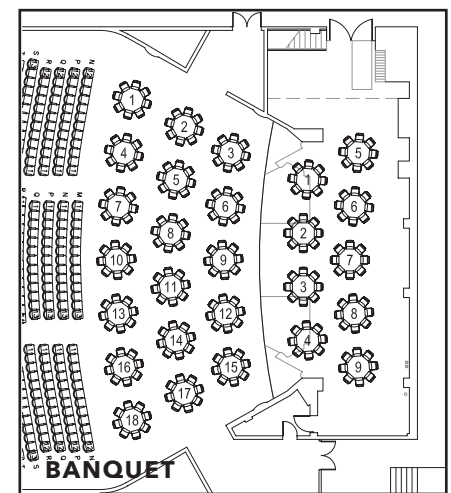
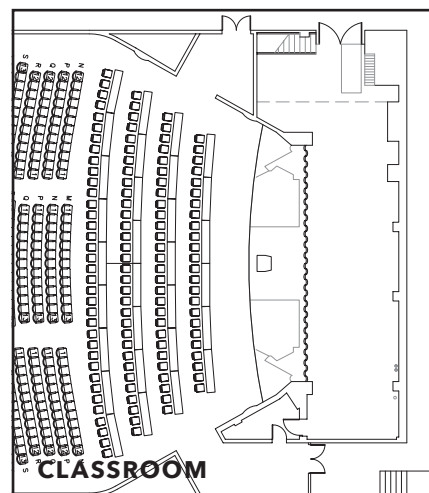
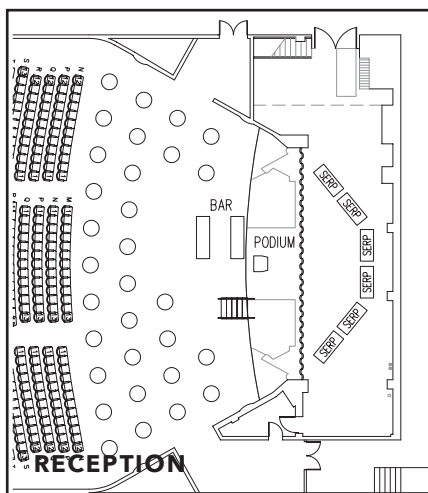
From rock concerts to dance performances, comedy to lectures, and movies to the Wurlitzer organ performances, Paramount Theatre is a top choice multi-event facility and offers a unique private event experience in Denver's downtown area.

Paramount Theatre originally opened in 1930 and is the only Denver theatre to maintain its original dignity and glamour. It has been extensively restored but retains its art deco character. It is significant not only as an excellent illustration of Art Deco design and craftsmanship, but as a unique reflection of a broad social and cultural phenomenon that prevailed in the early decades of the 20th century in Denver and the entire nation.

Located in the heart of downtown Denver, steps from the 16th Street Mall, Paramount Theatre provides various locations to hold Private Events. Utilize our drop-down movie screen for film premiers and PowerPoint presentations for up to 1,800 guests. Host your next sit-down dinner on the historic stage or entertain your guests in the Mezzanine Lobby for your next celebration.

Show appreciation to your employees or raise money for your non-profit organization with a private concert, movie screening or comedy show. Consider the VIP Lounge for a private reception before your event. We will help create a customized setting catered to your group's size and needs.

- Theatre-style seating
- Banquet setting
- Classroom setup
- Reception setting



CUSTOMIZE YOUR NEXT EVENT!

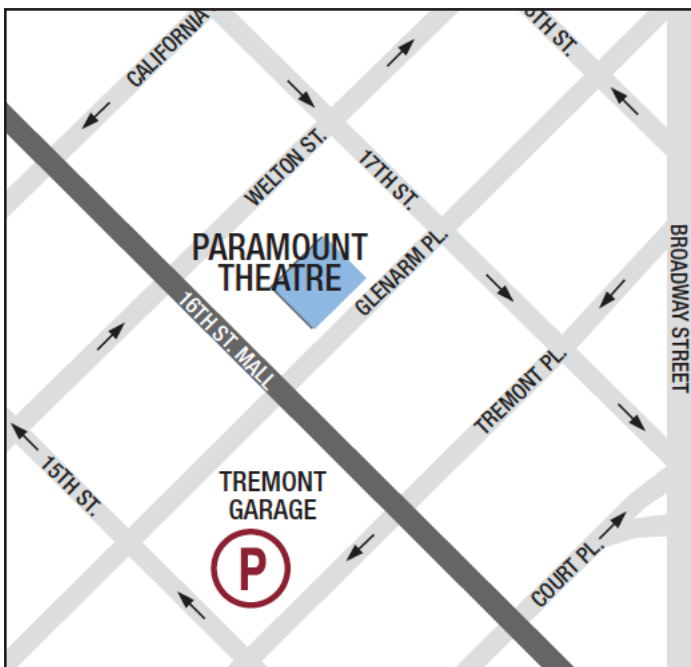
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DIRECTIONS

PARAMOUNT THEATRE

1621 GLENARM PLACE
DENVER, COLORADO 80202



1-25 TO COLFAX

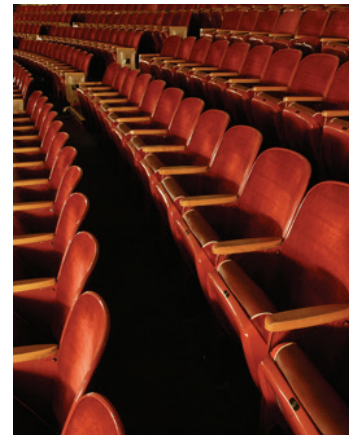
East on Colfax to Glenarm. North on Glenarm just past the 16th Street Mall. The theatre will be on your left.

PARKING AT PARAMOUNT THEATRE

PARKING IS AT THE TREMONT GARAGE:
400 15TH STREET
DENVER, COLORADO 80202

- Take Glenarm to 17th Street
- Go East on 17th Street and turn South on Tremont.
- Go 2 blocks and turn right on 15th Street and into the Tremont Garage.

Please let your Event Professional know if you are interested in validating all parking for your guests. Valet parking can also be arranged for private events. Please let your Event Professional know if you are interested and they can connect you with our preferred Valet Parking vendors.



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LEGENDS HOSPITALITY

Legends' team of expert culinarians and event specialists include the finest chefs in the industry, esteemed sommeliers and mixologists, artistic pastry chefs, and highly skilled special event planners. As the exclusive caterer for many landmark cultural, sports and entertainment venues, our reputation for culinary and service excellence is second to none. Additionally, our portfolio of local, regional and national partners provides a stable and sizable source of management and culinary leaders to support and execute events of any size, depth or complexity.

The precepts by which we operate - Design, Service, Merchandising, Execution and Quality - are actively driven by listening to our guests and monitoring consumer trends in the Denver culinary scene. We seek different ways to create unique experiences in order to provide a wide range of food and service options to meet the high expectations of our guests.

Ideally, planning for events starts weeks, and sometimes months, in advance of the event date. The Legends' catering team will meet with the client to gain an understanding of their objectives and develop a customized solution that meets their needs. From flatware and tabletop decor, to presentation elements and equipment, the catering team creates a unique mood and feel tailored to each event.

Legends will recommend seating and service options based on the event size and scope. We have a varied portfolio of concepts to accommodate any type of hospitality service from white-glove plated dinners, to cocktail receptions, business lunches, banquets, festivals, indoor and outdoor parties; the only limit to what we can do to make your event memorable is your imagination.

Once the event theme is confirmed, the executive chef and culinary team will work directly with our client on a menu selection. We will use our culinary standards to address customer desires, unique service styles, and to exceed your expectations of service and quality. Our catering staff is trained in culinary, service, safety and hospitality protocols specific to their individual responsibilities; but more importantly, everyone at Legends understands the importance of personal and attentive service to our guests.



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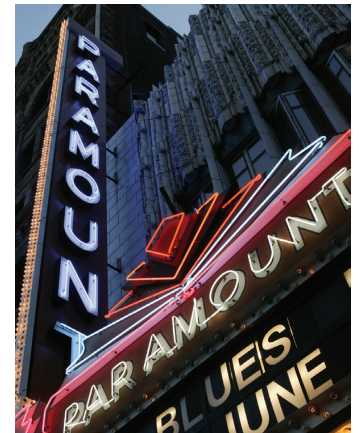
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FINE PRINT

- Rental Rate includes Event Professional, standard theatre set, non-catering linens, house lights and marquee message.
- Your contracted time must include the full amount of time you need access to the space- your set-up, event time and any of your breakdown needs. Additional hourly rates are available in 1 hour increments. If you exceed the timeframe stated in your contract, you will be billed for the additional time at the rate stated in your contract.
- Audio/visual and production set-up are additional.
- Specialty rates for parking are available when purchased through your Event Professional.
- Within 3 business days of event (including event day), changes or additions to an order may incur a Change Fee.
- Any items shipped to Paramount Theatre or left at Paramount Theatre are not the responsibility of KSE or vendor partners.
- Usage of spaces at Paramount Theatre is limited to those outlined in your contract.
- Food and Beverage services are additional and must be purchased through our contracted caterers. KSE is not responsible for any catering charges or bills.
- An event reserved more than sixty (60) days from the date shall be deemed a "Provisional Event Date" until such time as the Event Date falls within fifty-nine (59) days of the date. KSE expressly reserves the right to schedule an Open to the Public Event on any Provisional Event Date. Should the Open to the Public Event cannot simultaneously occur with the Clients Event, KSE will provide alternate options."



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